

# The Home Expo 2012

## Booth Configuration Request

The Special Events Committee will make every effort to honor exhibitors' configuration requests, but reserves the right to assign exhibitor space as necessary to increase the Expo's effectiveness.

**This Booth Configuration Request is to be considered a part of the Contract for Exhibit Space. Check the appropriate boxes, sign and return this sheet with your contract.**

Please keep the same number of booths and configuration as I had for the 2011 Expo.

I would like to make changes to my booth space and/or configuration.

Booth Size Requested (please check one):  10' x 10'  10' x 8'

Total number of booths requested: \_\_\_\_\_. Continue to appropriate section below.

**Booth maximum height limits on carpeted area -10', concrete area - 14'.** The facility regulates product placement on the carpeted area. Some examples of restricted products include, but are not limited to, water, soil, rough lumber, stone, concrete, or motorized vehicles. **Exhibitors are liable for any damage caused to the carpeted area.**

**Any signage exceeding 8' in height may only face the interior of your booth. Name may not be displayed on the back side (unless signage is hanging within your block of booths).**

### One booth:

You must indicate first, second and third (1, 2, 3) choices for the layout of your requested booth.

end of aisle       between 2 booths       no preference

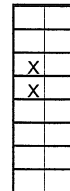
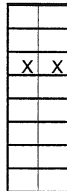
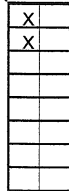
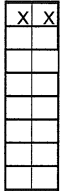


Carpeted area:  yes       no      (please check one)

### Two booths:

You must indicate first, second and third (1, 2, 3) choices for the layout of your requested booth(s).

end of aisle (across)       end of aisle (down)       back-to-back (not end of aisle)       side-by-side (not end of aisle)       no preference

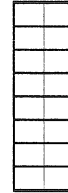
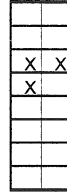
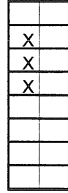


Carpeted area:  yes       no      (please check one)

**Three booths:**

You must indicate first, second and third (1, 2, 3) choices for the layout of your requested booth(s).

- end of aisle (across)     
  side-by-side (not end of aisle)     
  L-shaped (not end of aisle)     
  other     
  no preference

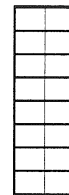
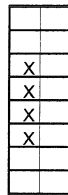
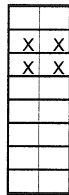
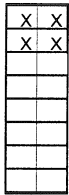


Carpeted area:  yes       no      (please check one)

**Four booths:**

You must indicate first, second and third (1, 2, 3) choices for the layout of your requested booth(s).

- end of aisle     
  back-to-back (not end of aisle)     
  side-by-side (not end of aisle)     
  other     
  no preference

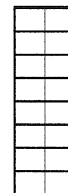
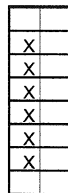
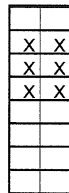
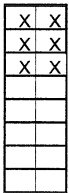


Carpeted area:  yes       no      (please check one)

**Six booths:**

You must indicate first, second and third (1, 2, 3) choices for the layout of your requested booth(s).

- end of aisle     
  back-to-back (not end of aisle)     
  side-by-side (not end of aisle)     
  other     
  no preference



Carpeted area:  yes       no      (please check one)

\_\_\_\_\_  
**Authorized signature required**

\_\_\_\_\_  
**Company Name (print)**

\_\_\_\_\_  
**Date**